|  |  |
| --- | --- |
|  | [RANK & NAME]  [Street Address, City State ZIP Code] | [Email] | [Telephone] |
| **OBJECTIVE** | To replace any tip text with your own, just click it and start typing. For this box, type,” FY-(Fiscal Year, e.g. FY-15) Explosive Ordnance Disposal (EOD) Warfare Officer Accession Board.” |
| **SKILLS & ABILITIES** | This is the box to list any prior military training to include the date of completion. For Example: Basic Airborne Course (Ft Benning, GA): June 2012. Also List any civilian qualifications, for example: PADI Rescue Diver, USPA A License, etc. Also list any specific computer skills, Microsoft PowerPoint, Word, Excel, etc. |
| **EXPERIENCE** | **[JOB TITLE]** [COMPANY NAME]  [DATES FROM – TO]  This is the place for a brief summary of your key responsibilities and most stellar accomplishments.  **[JOB TITLE]** [COMPANY NAME]  [DATES FROM – TO]  This is the place for a brief summary of your key responsibilities and most stellar accomplishments. |
| **EDUCATION** | **[SCHOOL NAME]**, [LOCATION]  [DEGREE]  Include your current GPA here and a brief summary of relevant coursework, awards, and honors. Also include any minors. |
| **COMMUNICATION** | Discuss any relevant speeches to groups, communities, etc. How comfortable are you briefing a group. |
| **LEADERSHIP** | What leadership positions have you held or will hold in your unit, are you a team captain, do you have a leadership position within a charity organization, are you president of your fraternity, etc… |
| **LETTER OF REFERENCES**  **(NO MORE THAN 3)** | **[REFERENCE NAME]**, [TITLE]  [COMPA NY / MILITA RY BRANCH]  [Contact Information] |



PAGE 1